



## MEMBERSHIP CANCELLATION FORM

If you are the primary member, you may cancel your Houstonian Lite membership at any time by completing this written notice. This form must be returned to your Houstonian Lite home club in person or by certified mail with a return receipt request. **A 30-day notice of cancellation is required.**

If your request is received by the club by the 5th of the month, your cancellation will be effective at the end of that month. If you cancel after the 5th of the month you will be responsible for the payment of membership dues for the 30 days following the date the cancellation form is received by Houstonian Lite.

- All charges and membership dues incurred up to the cancellation effective date must be paid in full.
- All membership access tags should be returned. **Failure to return tags will result in a \$15 charge per tag issued.**
- If you occupy a permanent locker, items must be removed from the locker prior to the desired cancellation date.

By signing the form, I agree that I wish to cancel my membership with Houstonian Lite. I also understand that by cancelling my membership, I am giving up the right to reactivate my membership by paying a reactivation fee. If I return as a member, I am responsible for paying the applicable enrollment fee.

\_\_\_\_\_  
Print Name & Member Number

\_\_\_\_\_  
Reason for Resigning

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Membership Type

\_\_\_\_\_  
If Couple or Family Member – list names of other members on membership who will be canceling

\_\_\_\_\_  
Locker Number

\_\_\_\_\_  
Release Date

\_\_\_\_\_  
*Please print e-mail address to receive confirmation of cancellation form*

\_\_\_\_\_  
*Staff Use Only*

\_\_\_\_\_  
Houstonian Lite Representative

\_\_\_\_\_  
Date of Cancellation